

Chocolate Binge Festival
Sunday, December 1, 2024
11am til 4pm

Inclement Weather Date: Sunday, December 8, 2024



AnnapolisChocolateBingeFestival.com

Exhibitor Application

Since it's beginning, the Annapolis Chocolate Binge Festival continues to flourish under the direction of the Inner West Street Association. The event spans the entire block of Annapolis' historic West Street. Your acceptance to the festival is based on the committee's assessment of quality of work and its appropriateness for the general audience.

Criteria

There are various ways to participate. This form is for exhibitors only. Only chocolate vendors, along with vendors who provide chocolate, will be allowed to participate. No commercial/corporate merchandise will be considered. If you are interested in participating but don't fit the criteria, please contact our Event Director Audrey Lee to discuss sponsorship opportunities Audrey@InnerWestStreetAssociation.com All fees are non refundable.

Name _____

Business _____

Email _____

Website _____

Phone _____

Briefly Describe your exhibit items:

Chocolate Vendors are required to offer "free samples" of their product.

Past festivals averaged 5,000 visitors. This year we are again selling "sample tickets". Chocolate Vendors are required to have samples of their products and our ticket pre-sales will help determine how many "free samples" each vendor will need to supply the day of the festival. Typically it's about 400-500 samples. Tickets will be sold at 15 for \$15.00. Consumers must present a "sample ticket" for a free sample. At the end of the festival, vendors redeem the tickets for a payout of 50 cents per ticket.

Note: electric hookups are limited. First come, first served, while available.

If you are not producing or selling chocolate, you are considered a Non Chocolate Gift Vendor.

I am a returning vendor to the Festival

I am a new vendor to the Festival and will email a sample photo of my products to annapolischocolatefestival@yahoo.com

Chocolate Vendor Fees

Single Space Chocolate Vendor - Tent/Table 10'x10' Space is \$285 (you must be selling chocolate product)

Double Space Chocolate Vendor - Tent/Table 20 x10' Space is \$510 (you must be selling chocolate product)

Gift Vendor Fees

Gift Vendor Booth Single Space - Tent/Table 10x10 Space is \$485

Sponsorship

I would like information on being a sponsor for 2024 Festival (\$1500)

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Chocolate Binge Festival 2024

TERMS AND CONDITIONS

By signing this application, you agree to the following:

1. First time vendors need to submit photos with their applications to Chocolate Binge Festival. IWSA maintains the exclusive right to refuse vendors who, at IWSA's sole discretion, do not meet event standards or add to an over-represented product category.

2. The selling or promoting of tobacco, firearms, or illegal products is prohibited.

3. Set-up time is 8:30am. Vendors must unload, then remove their vehicles from West Street before setting up their booths. All vehicles must be off the street by 10:30am

4. Equipment (tents, weights, tables, chairs, etc.) must be supplied by the vendor.

5. **Vendors must secure their tents and/or umbrellas with suitable weights of a minimum of 40 lbs per leg.** Vendors failing to use weights on all tent and umbrella legs will be rejected from the event without recourse.

6. Vendor agrees to assume full liability for all injuries/ claims resulting from its equipment and for improperly securing tents, umbrellas and displays from wind and weather hazards.

7. Due to live performances, IWSA prohibits vendor audio devices.

8. The Vendor is responsible for the complete removal and disposal of all their material and trash from the event area. Vendors must bring their own trash bags and may not dispose their trash in the city trash cans. **Food Vendors selling for onsite consumption or sampling must provide a trash receptacle for public use.**

9. Parking garages are available next to the event at the vendor's expense. The state parking garage at 19 St. John's Street offers free parking. Trailers are strongly discouraged because they do not fit in the parking garages. For info: www.annapolisparking.com

10. **Inclement Weather** If the event is cancelled due to severe weather, an email will be sent by 8:00am the day of the event and posted on www.annapolischocolatebingefestival.com. Rain date will be Sunday, December 8, 2024

11. Vendors that need to cancel must email notification to audrey@innerweststreetassociation.com. No refunds.

12. Vendors that do not show and give no notice, or leave early, may be banned from all future events. No refunds.

13. Vendor breakdown starts at 4:00pm. All Vendor spaces must be emptied by 5:30pm.

14. **Proof of Liability Insurance must be submitted with application listing Inner West Street Association (P.O. Box 906, Annapolis, Md 21404)** as additional insured. If vendor has employees at the event, proof of Workman's Compensation Insurance is required with applying.

15. By participating in the Chocolate Binge Festival you are agreeing to indemnify and hold harmless Chocolate Binge Staff, Chocolate Binge Vendors, Chocolate Binge Volunteers, Inner West Street Association, the Inner West Street Association's Board of Directors, officers, staff and contractors, Chocolate Binge Volunteers, the City of Annapolis, Anne Arundel County Government, Truist Bank and 35 West LLC from any damages, lawsuits or claims arising out of injuries or accidents occasioned by your activities.

16. All Vendors are required to collect Maryland sales tax and have a Maryland State sales tax ID number. All vendors selling products must post their sales tax number at the event. Visit www.marylandtaxes.com.

17. **Food Vendors must submit a copy of their Anne Arundel County Health Permit** when applying. Food vendors that require a Health Department permit must also post the permit at the event. Visit www.aahealth.org.

18. All participants in the Chocolate Binge Festival agree to allow images and audio of their booth, artwork and persons to be used by IWSA for promotional purposes.

By signing, I agree to the terms stated in this application. If accepted, I understand that vendor fees are non-refundable.

Signature

Date